

Canadian Acoustical Association

Minutes of Annual General Meeting

Québec City, Québec
13 October 2011

Call to Order

President Christian Giguère called the meeting to order at 5:32 p.m. with 31 members present, and presented the Agenda for acceptance (*Moved S. Dosso, second R. Peppin, carried.*)

Minutes of the previous Annual General Meeting on 14 October 2010 in Victoria were approved as printed in the December 2010 issue of *Canadian Acoustics*. (*Moved R. Peppin, second A. Behar, carried.*)

President's Report

Christian Giguère briefly summarized his report to the Board meeting on 11 October. He emphasized that the society is in good shape financially, has had a series of successful annual Conferences – 70 new members have joined at this Conference – and is running smoothly with respect to the journal and the awards. He thanked all those who have made contributions to our activities. He also reported that the key priority for the coming year is shifting our operations to a new web-based system to facilitate routine membership and financial transactions.

Secretary's Report

Bradford Gover gave an overview of membership and operational activity.

- The total of 232 paid renewals and new memberships is down from last year, presumably due to the instructions to members to wait for online payment, and also lower than expected response rate to the 2011 Invoices that were sent by email. Those members whose payment is pending will be contacted.
- An itemized account of the administrative budget of \$437 was presented to the Board.
- Steps are ongoing towards shifting the membership database and renewal process

to an online system, and promoting a shift towards more email and online transactions, to handle routine processes with less volunteer effort.

(*Acceptance of Secretary's report moved by R. Ramakrishnan, second P. VanDelden, carried.*)

Treasurer's Report

Dalila Giusti presented an overview of her written report to the Board on CAA finances. CAA is in good financial shape, with total assets of \$311,615 at fiscal year-end (before audit). Total assets rose from last year, and some investments were redistributed to manage the interest revenue stream.

In 2012, a near-balanced budget is predicted. The Board is recommending leaving the membership dues for 2011 unchanged.

(*Acceptance of Treasurer's report moved by T. Kelsall, second R. Racca, carried.*)

Editor's Report

Ramani Ramakrishnan gave the Editor's report. *Canadian Acoustics* production has proceeded smoothly throughout the year, and content for issues is largely set through September 2012.

Ramani reminded the membership that he does not intend to seek re-election as Editor in Chief after 2012. He would like to work closely with a replacement to assist with the transition. Anyone who might like to seek election to the position of Editor is asked to contact Ramani as soon as possible.

Award Coordinator's Report

On behalf of Frank Russo, Christian Giguère reported that this year CAA is awarding all prizes with the exception of the Hetu Prize. In addition, we have sponsors for the three student paper awards for presentations at the conference. (For names of award recipients, see the separate announcement in this issue.)

Also, two new prizes have been recently created by the board, one in Architectural Acoustics, and one in Psychological Acoustics. The Board has decided to set the monetary value of these awards at \$500 each.

Past and Future Meetings

Reports were presented on the past, present and future annual meetings:

2010 (Victoria): A final report for the conference has been received from conference chair Stan Dosso, with the final transfer of funds. The organizers were thanked for the high quality of the very successful meeting.

2011 (Québec City): The conference at the Hôtel Château Laurier Québec, October 12-14, has 115 papers scheduled and 13 exhibitors. Christian Giguère is Chair, Jérémie Voix and Hugues Nélisse are Technical Co-Chairs, and André L'Espérance organized the exhibition.

2012 (Banff): The conference will be held in mid-October in Banff. Conference Chair Stan Dosso has reassembled the successful team from Victoria, with Roberto Racca as Technical Chair, and Clair Wakefield organizing the exhibition. Watch for announcements in *Canadian Acoustics*, and on the website.

Subsequent meetings: Several options for future CAA conferences were discussed. At present, there are no firm plans for 2013 or later. One possibility for 2013 is to not hold a CAA conference, but rather to integrate into the International Congress on Acoustics (ICA) to be held in Montréal in June. Also, the CAA will sponsor a satellite International Symposium on Room Acoustics (ISRA) to be held in Toronto, in coordination with the ICA.

Acoustical Standards Committee

Tim Kelsall reported on the status of the CAA Acoustical Standards Committee. This committee was formed after the Canadian Standards Association (CSA) disbanded committee Z107, and reorganized their remaining standards related to acoustics. The CAA Acoustical Standards Committee met concurrently with the CSA standards committee on 12 October. A report is printed in this issue.

Website

Christian Giguère reported on behalf of Sean Pecknold that routine maintenance of and

updates to the website have been ongoing. A major revision is still on hold until such time as the new online member database and registration capabilities come online.

Nominations and Election

CAA corporate bylaws require that we elect the Executive and Directors each year. The Past President, Stan Dosso, presented nominations and managed the election process.

For the election process, Stan read the name(s) of the nominees, and then asked if there were other nominees from the floor.

- Seven of the eight current Directors (namely Roberto Racca, Tim Kelsall, Clair Wakefield, Frank Russo, Sean Pecknold, Jérémie Voix, and Hugues Nélisse) were eligible for re-election, and indicated their willingness to stand.
- Rich Peppin had served the maximum term of 6 years and was not eligible for re-election. Stan identified Kathy Fuller as a nominee for the final Director position.
- Three of the four Executive (Christian Giguère for President, Dalila Giusti for Treasurer, Ramani Ramakrishnan for Editor) were eligible for re-election and indicated their willingness to stand.
- Bradford Gover indicated he was not willing to stand re-election as Executive Secretary. Stan identified Chantal Laroche as a nominee for the position.

In each case, there were no other nominations from the floor, so these nominees were declared elected by acclamation. Rich and Brad were thanked for their service.

Adjournment

Meeting adjourned at 6:51 p.m. (*Moved R. Peppin, seconded D. Giusti, carried*)