## Canadian Acoustical Association

## Minutes of Annual General Meeting

Vancouver, BC
7 October 2008

### Call to Order

President Christian Giguère called the meeting to order at 5:00 p.m. with 21 members present.

Minutes of the previous Annual General Meeting on 11 October 2007 in Montreal were approved as printed in the December 2007 issue of Canadian Acoustics. *(Moved by R. Peppin, second R. Ramakrishnan, carried)*

### President's Report

Christian Giguère briefly summarized his report to the Board meeting on 5 October. He emphasized that the society is in good condition, and he thanked all those who have made contributions to our activities. The key business of the coming year is shifting our operations to a new web-based system to facilitate routine financial and membership transactions.

### Secretary's Report

David Quirt gave an overview of membership and operational activity.

- CAA membership and subscriptions have risen 10%, from 370 to 407. Renewals are essentially unchanged from last year, but many new members were enrolled at the Montreal conference.
- An itemized account of the administrative budget of $1444 (mainly mailing expenses) was presented to the Board of Directors.
- The major tasks in the coming year are shifting the membership database and annual renewal process to the website, and promoting a shift towards more email and online transactions, to handle membership and the annual conference with less volunteer effort.

*(Acceptance of the report moved by R. Ramakrishnan, seconded T. Kelsall, carried.)*

### Treasurer's Report

In the absence of the Treasurer, Dalila Giusti, Christian Giguère presented an overview of her report on CAA finances. CAA is in good financial shape, with total assets of $276,473 at fiscal year end (before audit). Total assets rose marginally, despite awarding almost all prizes in a year when interest on our capital investments and other revenue were low (due to delays in re-investing and in collecting advertising revenue). Re-investment in new GIC's has now been done, and these will cover the cost of awards for the next two fiscal years.

A change of financial year-end to 30 June is proposed, as discussed in Board minutes. This will be debated and finalized at next AGM, following our standard procedure for bylaw changes.

This year, a budget deficit is predicted due to increased website and service costs as we implement online payment, plus small increases in other parts of the budget. These increases should be partly offset by collecting overdue invoices for advertising.

Therefore proposed a $5 increase in 2009 fees for Students (to $30) and for Members and Subscribers (to $70), with other rates remaining unchanged. *(Acceptance of proposed fee structure moved by Rich Peppin, second Bill Gastmeier, carried.)*

*(Acceptance of the report moved by Brian Howe, seconded R. Ramakrishnan, carried.)*

### Editor's Report

Ramani Ramakrishnan gave the Editor's report. *Canadian Acoustics* production has proceeded smoothly throughout the year. A proceedings issue, in March 2008, featured papers from a workshop on marine mammals. This large issue had high costs, but a financial contribution offset these, so annual costs were about $3k below budget.

There has been limited progress on the project to establish online publication of *Canadian Acoustics* (See Board minutes of October-07).

## Award Coordinator's Report

Frank Russo acknowledged the continuing hard work of CAA awards coordinators, and reported the awards to be presented this year. This year CAA is awarding all prizes except the Shaw Postdoctoral Prize. In addition, there are three student paper awards for presentations at the conference. (See separate announcement in this issue for names of recipients.)

Several changes in the prizes have been authorized by the Board:

- For the Shaw Prize, rules were changed to permit students to take up their postdoctoral fellowship at the same school as their Ph.D.
- For Canada-Wide Science Fair, CAA will offer award at "senior" level (Grade 11/12), which costs $2000.
- For the Student Presentation Awards, the Coordinator will seek industry sponsors.

## Past and Future Meetings

Reports were presented on the past, present and future annual meetings:

*2007 (Montreal):* Final report has been received for the conference in Montreal in May, and final balance of $2500 has been transferred to CAA.

*2008 (Vancouver)*: The meeting is proceeding smoothly, with a high number of registrants and exhibitors. The organisers were thanked, and many positive features of this meeting were lauded.

*2009 (Niagara-on-the-Lake):* The meeting will be at the Pillar and Post Inn on October 14-16. Ramani Ramakrishanan reported organization is proceeding well, and that optional extensions for a wine tour and/or attendance at the Shaw Festival are planned. See announcements in this issue and subsequent issues of *Canadian Acoustics*.

*Subsequent meetings*: Proposed sites for the annual conference in 2010 include Calgary and Québec; Christian will seek local organizers.

## CAA Website

Christian Giguère reported that Geoff Morrison has resigned as Webmaster, and that a new volunteer is needed. This is critical, to implement plans for improvements, such an online payment capability for membership and other transactions, and online access to *Canadian Acoustics*.

## Nominations and Election

CAA corporate bylaws require that we elect the Executive and Directors each year. This year, Dave Quirt chose not to seek re-election after six years as Secretary, and two Directors completed their terms on the Board - Nicole Collison and Alberto Behar.

The Past President, Stan Dosso, presented the nominations and managed the election process. In each case, he read the name of the nominee, and then asked if there were other nominees from the floor.

- Christian Giguère for President
- Dalila Giusti for Treasurer
- Ramani Ramakrishnan for Editor
- Finally, Stan presented names of proposed continuing Directors (Rich Peppin, Vijay Parsa, Tim Kelsall, Clair Wakefield, Frank Russo and Jérémie Voix) and new Directors (Sean Pecknold and Roberto Racca).

In each case, there were no other nominations from the floor, so these nominees were declared elected by acclamation. After completion of the election process, Stan Dosso expressed thanks for the contributions by the outgoing Directors and for David's 6 years as Secretary. There was enthusiastic applause.

## Adjournment

Adjournment was proposed by Rich Peppin and seconded by Stan Dosso. Carried. Meeting adjourned at 6:10 p.m.