

**Canadian Acoustical Association
Minutes of the Annual General Meeting
28 September 2000**

Sherbrooke, Quebec

Meeting called to order at 4:07 p.m.

Minutes of the last AGM 18 October 1999 were approved as written in the December 1999 issue of Canadian Acoustics. (Moved by M. Cheesman, seconded by N. Atalla, carried).

President's Report

J. Bradley, reported that the Operations Manual is continuing to be updated to help identify recurring voting items such as voting to set membership fees at the AGM, voting to allocate funds for the student travel subsidy, etc.

(Acceptance of the President's report was moved by R. Ramakrishnan, seconded by K. Pichora-Fuller, carried).

Secretary's Report

T. Nightingale was very pleased to report that the membership is reasonably constant when compared to the last three years. The total paid membership (including non-voting journal subscriptions) is 343 as of 20 September 2000.

The Secretary introduced the proposal for "Member Emeritus" and read the description that was approved by the Board the day before at the BoD meeting. M. Cheesman moved that,

"If the member has been an active and longtime member who has retired from full time employment by reason of age or infirmity then, the member should qualify, at the discretion of the Board, to be an Emeritus Member paying the same fees and enjoying the same rights as a student member. Such a membership will be described as Member Emeritus."

The motion was seconded by T. Kelsall. All were in favour and the motion was carried.

The Secretary reported on the likely donation from the Signal Processing Institute Fund (SPIF) of \$10,000 to support student travel to conferences that have significant material on signal processing and underwater acoustics.

The Secretary informed the Membership of the operating costs for secretarial activities in FY 99/00, which were \$1480. Approximately \$300 higher than an average year due to costs incurred as a result of mailing a notice of by-law change to the voting membership.

(Acceptance of the Secretary's report was moved by K. Fraser, seconded by D. Stredulinsky, carried).

Treasurer's Report

The Treasurer discussed the Auditor's report, which indicates the Association has very stable finances with revenues exceeding operating costs. This was due partly to the

significant surplus generated by the conferences and that several prizes were not awarded (i.e., no applicants).

The Treasurer has made application for a Visa merchant account for the association. This should make payment of dues and conference registrations much easier.

R. Ramakrishnan proposed a motion, "To keep the membership dues and subscription costs the same as last year, that is FY 99/00." The motion was seconded by D. Giusti. All were in favour and the motion was carried.

The President discussed the Board's interpretation of the "sustaining subscriber," as there has been some confusion as to what the subscription entitled. It was agreed that the purpose of the "sustaining subscriber" was to enable Canadian Acoustics to be distributed to all at a reasonable cost and that the 'subscription' did not entitle the company, or individual, to the rights and privileges of membership.

(Acceptance of the Secretary's report was moved by M. Cheesman, seconded by R. Ramakrishnan, carried).

Membership Chair's Report

No report was given.

Editor's Report

R. Ramakrishnan reported that he has been successful at attracting research papers and technical articles. Currently, there are enough papers and articles for the June 2001 issue. Thus, there is the possibility of increasing the frequency of Canadian Acoustics (CA) from quarterly to six times a year. The Editor requested that acoustics research groups submit an overview for publication in the CA.

(Acceptance of the Editor's report was moved by M. Cheesman, seconded by K. Pichora-Fuller, carried).

Past and Future Conferences

1999 Victoria: S. Dosso, Conference Chair, had previously presented a detailed final report for this very successful conference.

2000 Sherbrooke: N. Atalla, reported that the conference had approximately 154 registrants and that the Organizing Committee expects to have a small surplus. It was requested that extra copies of the Proceedings Issue (September CA) be printed so that all conference registrants could be given a copy. The President thanked Nouraddine Atalla and Alain Berry for their work in organizing the largest conference to date.

2001 Toronto: D. Giusti, reported on the various possibilities for the Toronto conference. After considerable discussion a consensus was reached and the conference will be held on October 1st - 3rd at the Nottawassaga Resort north of Toronto.

2002 Charlottetown: A. Cohen has agreed to organize the conference this year.

Award Coordinator's Report

K. Pichora-Fuller provided a report summarizing the Awards activities this year. The following is a summary by prize:

Edgar and Millicent Shaw Postdoctoral Prize in Acoustics: No applications have been received. S. Abel after several years of serving as the prize coordinator will be stepping

down. The Board thanked Sharon for her efforts.

Alexander Graham Bell Graduate Student Prize in Speech Communication and Behavioural Acoustics: One or more applications have been received. D. Jamieson is the prize coordinator.

Fessendon Student Prize in Underwater Acoustics: One or more applications have been received. D. Chapman is the prize coordinator.

Eckel Student Prize in Noise Control: One or more applications have been received. M. Hodgson is the prize coordinator.

CAA Canada-Wide Science Fair Award (Youth Science Foundation): M. Cheesman judged this since the fair was held in London. A. Cohen is the prize coordinator.

Raymond Hetu Memorial Undergraduate Award: Book prize: Approximately \$2200 dollars has been donated by the membership to honour the memory of Dr. Hetu. C through the issuance of a \$100-\$200 book prize. C. Laroche has agreed to act as prize coordinator.

Directors' Awards: For best papers in *Canadian Acoustics (December through September issues)*. K. Pichor-Fuller is the prize coordinator.

(Acceptance of the Award Coordinator's report was moved by R. Ramakrishnan, seconded by M. Cheesman, carried).

By-Law Changes

J. Bradley explained the need to revise the by-laws to make it easier to obtain quorum at Board meetings. In the revised by-laws three members of the Executive, the President, Treasurer, and Executive Secretary, will also be members of the Board and can therefore exercise a vote. Also in the revisions, a provision was made to allow for student memberships at a reduced rate. A revised set of by-laws was sent to all members earlier this year as an attachment to Canadian Acoustics. The proposed revisions as they appeared in the mailing were read to the membership. N. Atalla moved that, "the revised by-laws, as they appear in the special mailing, be approved and adopted and that they be filed with the Crown." The motion was seconded by D. Havelock. All 24 members present were in favour and the motion was carried.

{Secretary's note: In late October, the Crown officially acknowledged and approved our by-law changes. }

Nomination Committee

C. Sherry, a past President of the Association, informed the Membership that the Committee recommends that the Executive (President; J. Bradley, Treasurer; D. Giusti, and Secretary; T. Nightingale), and Board Members (N. Atalla, M. Cheesman, D. DeGagne, K. Fraser, M.K. Fuller, T. Kelsall, D. Stredulinsky, D. Whicker) be reelected for another one-year term. The President asked for nominations from the floor. None were forwarded. A. Berry moved that, "the slate as forwarded by the Nomination Committee be elected." The motion was seconded by D. Stredulinsky. All were in favour and the slate was elected by acclamation.

Other Business

The President asked if there was any business from the floor. None was forwarded.

Adjournment

R. Ramakrishnan moved to adjourn the meeting, seconded by D. Giusti, carried.

Meeting adjourned at 4:47 p.m.

Special Action Items Arising from the Meeting

J. Bradley

- File the revised by-laws with the Crown.