

Canadian Acoustical Association
Minutes of the Annual General Meeting
18 October 1999
Laurel Point Inn
Victoria, BC

Meeting called to order at 8:10 p.m.

Minutes of the 30 October 1998 Annual General meeting were approved as written in the December 1998 issue of Canadian Acoustics. (Moved by A. Behar, seconded by C. Andrew, carried).

President's Report

J. Bradley discussed the recently revised Operations Manual which, contains the by-laws of the corporations and describes the positions and responsibilities of Board and Executive. The issue of quorum at board meetings was discussed and was differed until later in the meeting. (Currently, five of the eight directors must be in attendance to achieve quorum: the Executive may voice opinions but can not vote). (Acceptance of the President's report was moved by R. Ramakrishnan, seconded by D. Giusti, carried).

Secretary's Report

T. Nightingale reported that the membership is up slightly over the same time last year. The total paid membership (including non-voting journal subscriptions) is 346 as of 14 October 1999. Secretarial operating costs for the fiscal year (01 August 1998 to 01 August 1999) were \$1070. (Acceptance of the Secretary's report was moved by T. Kelsall, seconded by D. Giusti, carried).

Treasurer's Report

J. Bradley read a written report prepared by the Treasurer. The Treasurer's report indicated that the finances have stabilized since the membership fee increase in 1996. The sum of \$20,000 was transferred from the operating account to the capital account. The Treasurer's regrettably included notice of his resignation. J. Bradley thanked him for his service as Treasurer. (Acceptance of the Treasurer's report was moved by C. Sherry, seconded by A. Behar, carried).

Membership Chair's Report

The Chair reported of the continuing work on the CAA Website (located on the server of the University of Western Ontario at WWW://uwo.ca/hhcru/caa/). There was much discussion as how the organization could best attract and retain new members. Ideas included regional chapter meetings, contacting non-traditional areas such as planners, and regulators.

Editor's Report and New Initiative on Canadian Acoustics

R. Ramakrishnan reported that the subcommittee to enhance the journal had several ideas to enhance the journal and that some of these had already be implemented, e.g., publishing Ph.D. abstracts. It was also reported that the new publishing software used to produce the September issue caused some problems with the figures in some papers. It was also reported that due to a mistake at the printers a small number of journals were printed without pages 60 and 61. Unfortunately, there are no extra copies from the printing to replace the incomplete issues.

Past and Future Conferences

1998 London: D. Jamieson reported that the conference books have been closed. In summary, 83 persons registered and a surplus of \$735 was realized. D. Jamieson and M. Cheesman were thanked for making the London Conference a success.

1999 Victoria: S. Dosso reported that things had gone very smoothly due in part to the help of Susan Dunlop of the University of Victoria. It was reported that there should be sufficient persons registered to ensure a small surplus. The board thanked the organizing committee for their work.

2000 Sherbrooke: J. Bradley read from a written report provided by N. Atalla which indicated that organization for next year's conference is well underway.

2001 Toronto: It was announced that D. Giusti agreed to chair the conference.

2002: An East Coast venue might be desirable. Volunteers are welcome.

Award Coordinator's Report

A. Cohen provided a written report summarizing the Awards activities this year. The following is a summary by prize:

Edgar and Millicent Shaw Postdoctoral Prize in Acoustics: The prize was awarded to Jingnan Guo. S. Abel is the prize coordinator.

Alexander Graham Bell Graduate Student Prize in Speech Communication and Behavioural Acoustics: The prize was awarded to Hodgetts. D. Jamieson is the prize coordinator.

Fessendon Student Prize in Underwater Acoustics: The prize was awarded to Nicole Ellen Collison. D. Chapman is the prize coordinator.

Eckel Student Prize in Noise Control: The prize was awarded to Pierre Germain. M. Hodgson is the prize co-ordinator.

CAA Canada-Wide Science Fair Award (Youth Science Foundation): Alan Kaufman and Kodie Taber (Edmonton): Project Title Aqua-link. A. Cohen is the prize co-ordinator.

Raymond Hetu Memorial Undergraduate Award: Book prize: Advertisement of this new prize was not undertaken this year. The committee will develop a description of the competition for inclusion in the brochure next year. The final wording of the description can be brought to the Board of Directors at the spring meeting. Meantime the committee will select a member of Board to administer the prize.

Directors' Awards: For best papers in *Canadian Acoustics*. D. Giusti is the prize co-ordinator.

Best student paper: Rebecca Reich (with John Bradley)

Best paper by a professional over 30: Sid-Ali Meslioui

Student Presentation Awards: Pierre Germain, Michael Rideau, and Natalie Haubert were the recipients. R. Ramakrishnan was the co-ordinator.

Both the Award Co-ordinator and the Board thanked S. Dosso and the local organising committee for taking the initiative to have certificates printed for each of the prizes. The certificates will be awarded to the prize recipient at the banquet of the Victoria Conference. It was recommended that certificates be awarded in the future.

New Initiatives

a). Possible by-law changes

J. Bradley reported that changing the by-laws was very complex and that the quorum issue could not be resolved at one meeting. He added that the Board agreed to differ by-law changes to a sub-committee consisting of J. Bradley, D. Whicker, C. Sherry and T. Nightingale who will create a proposal for change that will be tabled at the spring board meeting.

b). Outreach and the CAA Website

T. Nightingale reported on activity to increase the appeal and number of hits to the web site. Activities included T. Nightingale investigating the cost of registering "Canadian Acoustical Association" as a domain name and D. Whicker approaching a seasoned website designer for volunteered services. Progress reports would be given at the spring BoD.

Nomination Committee

Departing directors A. Cohen and W. Sydenborgh were thanked. The Committee recommended the following slate of candidates for (re)election:

President:	J. Bradley
Treasurer:	D. Giusti
Secretary:	T. Nightingale
Editor:	R. Ramakrishnan
Membership Chair:	D. Jamieson
Board Members:	N. Atalla, M. Cheeseman, D. DeGagne, K. Fraser, T. Kelsall, K. Pichora-Fuller, D. Stredulinsky, D. Whicker.

Nominations from the floor were invited. None were received. The slate as forwarded by the Committee was elected by acclamation.

Other Business

C. Sherry moved that the membership fees remain fixed at FY98/99 levels. Motion seconded by D. Whicker, carried.

There was general discussion regarding the preparation of an operating budget for FY99/00. The newly elected Treasurer, D. Giusti, was asked to prepare a budget to be tabled at the Spring BoD meeting

J. Bradley reported that INCE USA had approached CAA to participate in the December 2002 conference to be held in Dearborn MI. The Board had agreed that CAA would provide announcement space in Canadian Acoustics if INCE would provide similar space in Noise New International for an upcoming CAA conference.

Adjourn

D. Whicker moved to adjourn the meeting. A. Behar seconded the motion, carried. Meeting adjourned at 9:39 p.m.